PRIDE IN PLACE
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Pride in Place Neighbourhood Board Meeting

Date: Friday 19th June 2026
Location: Layton Methodist Church

Attendees:

Name	**Organisation:**
Sarah Lindsay	Chair of the Neighbourhood Board
Chris Webb	Blackpool South MP
Eleanor Carter	MHCLG
Mike Coole	@theGrange
Lorraine Bambrook	Resident of Grange Park
Kathryn Benson, Cllr	Blackpool Council
Adrian Hoyle, Cllr	Blackpool Council
Gillian Campbell, Cllr	Blackpool Council
Luke Hollowell	Groundwork
John Boughton, Cllr	Blackpool Council
Danielle Spencer	The Boathouse Youth
Helen Moyes	Boundary Primary School
Josh Fowler	The Boathouse Youth
Jessica Jones	Present Poster
Mike Crowther	Empowerment
Amie Rutherford	Layton Institute / AVR
Mark Walmsley	Forward Project / Layton Together
Sarah Smith	Christ the King Catholic Academy

Also in attendance:
Antonia Charlesworth, Senior Communications Advisor, Office of Chris Webb MP
Amber Archer, Digital Communications Officer, Office of Chris Webb MP
Wendy Aiton, Chief of Staff, Office of Chris Webb MP
Kate Atherton, Executive Assistant, Office of Chris Webb MP (Minutes)

Item	**Agenda**	**Action(s)**
1.	Welcome and Chair's Update Sarah Lindsey (SL) welcomed everyone to the second neighbourhood board meeting. There is no representation from Layton Primary School, Johnathan Clucas.	
2.	Vice Chair and Youth Vice Chair	

	SL announced the appointment of Mike Coole (ML) as Vice Chair (Community) and Luke Hollowell (LH) as Vice Chair (Youth). Also, LH is an ambassador of Youth Employment UK.	
3.	<u>Executive Board Structure and Governance</u> - papers deiminated prior to meeting The Pride in Place Neighbourhood Board meets quarterly and is responsible for setting the overall strategic direction of the programme. To ensure progress can continue between quarterly meetings, an Executive Board will be established. <u>Proposed Executive Board Membership</u> **Membership** **Voting Members** ● Chair ● Vice Chair ● Youth Vice Chair ● Chris Webb MP ● Layton Resident Representative ● Grange Park Resident Representative **Non-Voting Members** ● Programme Manager *(when appointed)* ● Communications Lead *(when appointed)* The purpose of the Executive Board is to provide a mechanism for considering emerging issues, progressing actions and making operational decisions that cannot reasonably wait until the next Neighbourhood Board meeting. The executive board is intended to support efficient decision-making and prevent unnecessary delays in progressing the programme. It will not replace the wider board and will remain accountable to the neighbourhood board. <u>Role and purpose of the Executive Board</u> The Executive Board will: ● Meet monthly ● Approve Community Voices Fund applications under delegated authority. ● Consider operational matters arising between Board meetings. ● Make decisions on expenditure and proposals up to a value of £10,000. ● Support recruitment processes where required. ● Review risks, issues and opportunities affecting the programme. ● Monitor progress against actions agreed by the Neighbourhood Board. ● Ensure momentum is maintained between quarterly Board meetings. <u>Delegated authority and decision-making arrange</u> Decisions can be made quickly - maximising efficiency of the fund. Transparency & accountability at the forefront. Uncertainty regarding authority, the matter will be referred to the neighbourhood board for consideration.	

	Supported by the Project Manager – once appointed. Kate Alridge (KA) raised transparency and accountability as fund is public – KA mentioned the Nolan principles (the Seven Principles of Public Life). Also, training being available to provide some level of understanding for the new board. The chair & KA to have a conversation. Vote: ‘is everyone happy with the creation of an Executive Board? Yes: Unanimous / No: none / Abstains: none <u>Terms of reference (TOR) updates</u> TOR was distributed to the board prior to the meeting for review. KA raised CIC terminology, to add community model delivery. Discussion regarding a whether to create a new CIC or a charity. Eleanor Carter from MHCLG explained there is a training course on which model is best. Chris Webb (CW) and Mike Crowther (MC) explained in their experience that a CIC can be set up relatively quickly approximately 5 days and can unlock funding quicker. MC confirmed setting a charity up is a long process, a complicated application. Whereas a CIC is simple and has social benefit to the community, empower individuals. It was agreed that the TOR can be amended and are subject to change. VOTE: ‘is everyone happy with the TOR?’ Yes: Unanimous / No: none / Abstains: none	SL to speak with KA
4.	<u>Community Voices Fund</u> (papers distributed prior to meeting) ● Proposal for a £100,000 Community Voices Fund ● Eligibility, priorities and grant levels ● Discussion and approval 2.5% engagement from the community, this does not include the community engagement events. It was noted the event held @theGrange, even with very poor weather, worked very well and it was a great opportunity for further engagement. Boundary Primary put on a fantastic performance too. Attended by lots of families. The next PiP event, a summer fair, to be held in Layton 29th August 2026. The chair invited Lorraine Bambrook (LB) to share re: FC Ranger Football Club. LR confirmed there are 22 teams, ranging from under 7’s to under 16’s who are signed to FC Rangers (NB: not many girls). Players fees are £15 per month, large families 1find it very expensive for their children to play. Each home game costs the club £24 plus a referee fee. LB explained that the new built club house lease for year 1 is £2.5k. Currently Cllrs are in negotiations with the Council. LB confirmed the club are finding is challenging to keep fees the same and pay the new lease.	

	It was agreed that sustainability of the project is key. Communities understanding the value and take charge. CW confirmed there may be a few other revenue streams that can be tapped into. The state of roads was also discussed; in particular, Horsebridge Road. Raise directly with Highways at the council, as it may be on their schedule already. This could be a 'You said, we did!' a clear message that when you raise something with PiP it gets sorted. PiP are listening and the get an outcome. Discussions of how to advertise the fund were suggested including: QR codes on stickers at engagement events / on bins provide by PIP. Applications to the fund open – 1st July 2026 and closed on 24th July 2026. CW confirmed his office would be a resource for managing the wave of interest. It was noted the deadline are tight. Pride in Place posters should be distributed asap Vote: all in favour of the community voice fund? Yes: Unanimous / No: none / Abstains: none Boundaries: Little Layton & Little Carlton MHCLG (EC) confirmed that boundaries can be expanded. A large map of the current boundaries was present to the board. CW noted that the current boundaries were drawn up many years ago and do not reflect the current landscape. Everyone was invited to view the map and make suggestions how to expand to benefit the community. The chair drew on the new boundaries. Expand to St Mary's Field to the scout Hut. Extends to Rathlyn Avenue / St Walburgas, include all of Grange Rd and Poulton Rd (as per drawing) Vote: all in favour of expanded boundary? Yes: Unanimous / No: none / Abstains: none NB: EC from MHCLG agreed that the expansion was sensible and logic New maps with new boundaries will then be displayed in Layton Methodist, @theGrange / Boathouse Youth / Layton Institute/ local schools. Where residents can use colour codes tab to say what areas they feel safe, unsafe, has potential. Using red, green & amber. This will provide a clear indicator of how the community feels and places they avoid. The maps will have QR codes directing to a digital map on the website where residents can put their spots on the map. Amie Rutherford (AR) agreed to create a how to video with the help of dance students and FC Rangers players.	Posters distributed: asap AR / LB
5.	<u>Funding Proposal Review</u> It was noted that there had not been enough engagement. A few proposals had been received which were due to be discussed at this meeting. It was decided that this board meeting was not the appropriate.	

	It was agreed that funding decisions should be made by the Executive Board and scrutinised. A memorandum of understanding (MOU) was suggested – a written record of intensions, goals, and responsibilities before entering a formal contract.	SJ – MOU To be written by next meeting
6.	<u>Programme Manager Recruitment</u> A job description for the new Programme Manager role was disseminated to the board prior to the meeting. Discussions have been held about which organisation the Programme Mangager would be based. The Citizens Advice Bureau (CAB) would be a suitable choice. It was confirmed by Eleanor Carter (MHCLG) that this is happening in other Pride in Place constituencies. The consensus of the board, that it was a good idea as it would sit outside or the council or any other organisation. Job Description – concerns raised regarding the salary matching the niche role requested. Currently the salary caveats a range depending on experience, which allows for flexibility should the perfect candidate apply. Training would be provided for the successful candidate if not all points were met. Advertise: the role would be advertised by local authority, Blackpool Gazette, Facebook, Blackpool Council. It was suggested to add a line on the advert, 'desirable – specifically welcome candidates from / live in the Grange Park / Layton community.' It was noted other PiP have employed 2-3 people so they is further scope and opportunities going forward. Vote: 'is everyone happy with the job description, proposed location, advertising channels?' Yes: Unanimous / No: none / Abstains: none	Job to be advertised
7.	<u>Website</u> SL confirmed 'we manage web' have built a fantastic website which will launch today (19/06/2026) It will keep residents up to date with everything from minutes of meetings / funding opportunities / events.	SL to share when live.
8.	<u>Any other business</u>	

	Adrian Hoyle (AL) confirmed Enveco have a proposal for funding. AL would like to prepare a proposal for a community driving school. He suggested training to aid completion of proposals to save applicants time and make sure the correct information is gathered to assist. Jessica Jones (JJ) noted two points 1. liked representation at CAB, suggested at the Job Centre as many residents attend also. 2. Noticeboards – need better visibility. Mark Walmsley (MW) mentioned Livingwell / DWP drop ins. The board agreed the Community Voice Fund is a great idea to get project off the ground quickly. Chris Webb (CW) – a proposal regarding Enveco sign off required as soon as possible. The proposal is for ‘a man in a van’, who would be out and about 5 days a week publicly engages with the community, tackles fly tipping and general waste in the community. Do not want to delay with going to the executive committee. Suggested that written resolutions take place for decisions required in between board meetings. CW confirmed next PiP Funday would be Saturday 29th August. CW raised concerns with Blackpool Council paying vendors / suppliers – timeframe 4 months unacceptable. It was agreed to instructed BC to pay outstanding money	All agreed SL to speak with KA, Blackpool Council
9.	Actions & Next Steps Vote: does the board agreed that a PiP Bank Account should be set up? Yes: Unanimous / No: none / Abstains: none	Bank account to be set up